

Nationally Recognised Training at PIAC



Work the System

An Introduction to Advocacy

REVISED PROGRAM!

This one-day training course will help you to understand how 'the system' works and how you can participate in and influence decision-making at all levels of government.

- Types of advocacy
- Advocacy tool kit
- Role of the public interest advocate
- How government works
- Tips for working with government
- Network governance
- Challenging and participating in government decision making
- Legal strategies in advocacy
- Case study of an advocacy campaign
- Planning an effective advocacy campaign
- Engagement and empowerment

Learning Outcomes

On completion of this training you will be able to:

- Obtain and analyse information about the needs of clients and communities and issues of concern
- Work with clients, communities and stakeholders to address identified needs
- Advocate for client or community issues within formal decision-making structures
- Represent the interests of the community in government decision-making forums

Location: Sydney CBD

Workshop Date: Monday 16 August 2010

Presenters

Both courses are presented by PIAC Training Co-ordinator Carolyn Grenville, with other PIAC staff.

Cost: The course fee is \$220 per course, no GST payable (or \$110 if you are paying for yourself and receive a Centrelink pension, benefit or a health care card (photocopy only required); PIAC will not use this information for any purpose except determining your eligibility for the discounted training rate). The cost includes a comprehensive booklet of materials, morning and afternoon tea, a certificate of attendance and assessment.

Assessment: Once you have completed these two training courses you can gain recognition of your skills by completing an assessment against nationally recognised units of competence (see below). Assessment is not compulsory. The cost of assessment is included in the course fee.

Effective Advocacy Skills and Strategies

Lobbying Skills

- Tips for effective lobbying and delegations
- Determining the target
- Goals, allies and opponents, lobbying kit, follow up
- Tips for lobbying politicians, bureaucrats and corporations

Negotiation Skills

- Principles of interest-based negotiation
- Using emotions in negotiation
- Negotiation steps
- Planning negotiation

Media Skills

- Planning your media message
- What makes a good story?
- Writing effective media releases
- Working with the media

Learning Outcomes

On completion of this training you will be able to:

- Advocate for, and facilitate the implementation of strategies developed to represent community and client issues within broad social, political and community structures
- Represent the interests of the community in government decision-making forums

Location: Sydney CBD

Workshop Date: Monday 6 September 2010

Law for Non-Lawyers

An introduction to the law & the legal system

Law for Non-Lawyers is an intensive, two-day training course that will give you tools to understand how the law works and to find your way around the legal system.

- Introduction to the law and the legal system
- Legal problem solving and referral
- Basic legal research (hands-on practice using legal resources)
- Going to court (including court visit)
- Up-to-date information about key areas of the law including:
 - family law
 - criminal law
 - credit and debt
 - tenancy
 - human rights
 - social security law
 - accidents, injury and liability

Learning Outcomes

On completion of the training you will be able to:

- outline the principles, structures and processes of the law and the legal system and apply them to particular areas of the law
- identify when there is a legal problem and how the legal system can help
- undertake simple legal research using plain language resources, the internet and the telephone
- locate a range of legal services and make a referral for assistance
- prepare to attend court

Presenters

Presenters are chosen for their expertise and experience in the area of law and their training presentation skills.

Location: Sydney CBD

Dates: Monday 22 & Tuesday 23 November 2010

Cost: \$765 including GST; \$385 including GST for people from non-profit organisations; \$190 including GST for individuals (paying for themselves) who receive a pension, benefit or health care card (proof required). Course fee includes course materials, morning and afternoon tea and a certificate of attendance.

Advanced Media Skills Training

During this intensive, one-day workshop you will be coached by two experienced journalists to build your skills in writing media releases and conducting radio and television interviews in a positive and confident manner.

This training is vital for anyone who has to face the media. Group size is limited to ten participants. All participants will undertake audio and video practice of interview skills and receive individual feedback.

Workshop content

- News angles and writing media releases
- Making contact with the media
- Preparing and practising radio and TV interviews

Presenters

Lynette Simons is a former journalist and was training manager at SBS TV and Radio. Don Palmer is a documentary film maker.

Sydney CBD Workshop Dates: Tuesday 12 October 2010

Cost: \$360 including GST, covers training materials, lunch, refreshments, a certificate of attendance and a copy of your video interview.

Legal Issues - Not sure what to do?

There are problems in our lives that are not strictly 'legal' and yet have the potential to become legal problems by what we do, or don't do. At this one-day workshop you will learn about your rights and responsibilities when it comes to:

- government departments
- health, community and legal professionals
- matters such as debts, fines, discrimination and making complaints.

You will also learn about how to work with a lawyer.

This workshop is for people with mental illness (consumers), their carers, advocates and anyone else with an interest in improving human rights in mental health. Course fee includes course materials, morning and afternoon tea and a certificate of attendance.

Workshop Location:

Courses will be held in Sydney, Coffs Harbour and Newcastle, dates to be advised.

Cost: Free to consumers; \$220 including GST; \$110 including GST if you are paying for yourself and receive a Centrelink pension, benefit or a health care card, photocopy required.

More information or for customised training: Sharny Chalmers on 02 8898 6513 or schalmers@piac.asn.au

PIAC Training

PIAC is a Registered Training Organisation under the Australian Quality Training Framework. PIAC is registered by the NSW Vocational Education and Training Accreditation Board to deliver training, conduct assessment, and issue the training qualifications *Provide systems advocacy services* CHCAD603A and *Provide advocacy and representation services* CHCAD504A.

The *Provide Systems Advocacy Services* competency from the Community Services Training Package is about advocating to ensure the rights and needs of particular interest groups are maintained within the broader rights and needs of the general community. The *Provide Advocacy and Representation Services* competency is about representing the interests of the community.

Legal Studies Teachers please note:

PIAC is a NSW Institute of Teachers endorsed provider of professional development for the maintenance of accreditation at Professional Competence. Scope of endorsement: Elements 1 and 6 of the Professional Teaching Standards for the program Law for Non-Lawyers.

